MINUTES OF THE BOARD MEETING NO 12

The 12th Board Meeting of BISE Mardan was held on Thursday, the 19th of Sept, 2013 at 10:00 Hours in the Conference Hall of Usmania Restaurant Hakim Abad, G. T. Road, Nowshera. The following attended.

1. Prof. Abdul Jabbar, Chairman BISE Mardan. In Chair

2. Prof. Dr. Muhammad Shafi Afridi, Chairman BISE Peshawar/ KPBCC/ IBCC, Acting Chairman BISE Kohat. Member

3. Prof Iftikhar Ul Mulk, Chairman BISE Abbottabad. Member

5. Prof Muhammad Imran, Chairman BISE Swat. Member

6. Prof. Muhammad Ayaz, Chairman BISE Malakand. Member

7. Prof. Riaz Ullah Khan Khan, Chairman BISE Bannu. Member

8. Prof. Noor Ullah Wazir, Director Higher Education, KP. Peshawar. Member

9. Mr. Muhammad Rafique Khattak, Director E & SE Department, Peshawar. Member

10. Mr. Roz Wali Khan, Director of Education, FATA. Member

11. Prof. Dr. Gulzar Ali Khan, Dean/ Nominee of the VC, Peshawar University. Member

12. Prof. Dr. Hizbullah Khan, Member Syndicate, Peshawar University. Member
The Meeting started with recitation from the Holy Quran by Prof. Abdul Jabbar, Chairman BISE Mardan. Before taking into consideration the agenda points, the Chairman welcomed and thanked the members for participating in the meeting despite their pressing engagements and expressed his pleasure over setting a good example of 100% presence of the honorable members in the quorum for the present Board meeting. The forum was informed that the same spirit was found in the finance committee meeting which was held on 12/09/2013.

After introduction of the members, exchange of greetings, thanks and welcome to the newly elected members, agenda items were discussed at length and the following item-wise decisions were adopted;

13. Prof. Dr. Saeed Anwar, 
   Nominee of the VC, AWK University, Mardan. 
   Member

14. Prof. Mehar Zaman Khan, (Elected Member) 
   Principal, Govt Degree College Kotha, Swabi. 
   Member

15. Prof. (R) Syed Farid Ullah Shah, 
   Nominee of the Controlling Authority, 
   Member

16. Mr. Gulzar Ali, (Elected Member) 
   Elected Member, Principal, GHS, Sikandari, Swabi. 
   Member

17. Mrs. Nasim Akhtar, (Elected Member) 
   Head Mistress, GGHS, Jalsai Swabi. 
   Member

18. Prof Muhammad Aslam Khan Marwat, 
   Acting Secretary BISE Mardan. 
   Participant

19. Mr. Zahid Hussain, 
   Accounts Officer BISE Mardan. 
   Assistant
CONFIRMATION OF THE MINUTES OF LAST MEETING HELD ON 03<sup>rd</sup> JULY 2012

The 11<sup>th</sup> Board Meeting of BISE Mardan was held on 03/7/2012 and its minutes were circulated to all members a copy of which was placed before the forum for confirmation.

Board’s Decision: Since the minutes had been circulated to all concerned and no observations were received from any quarter, the forum unanimously confirmed the same. Further Prof. Dr Hizbulah Khan, member syndicate, University of Peshawar, pointed out the incorporation of rules of business in the agenda and working paper which was appreciated. The Chairman assured that the same will be incorporated in the working papers of the meeting in future, after its approval from KPBCC, a competent forum for maintaining uniformity in this important document.

CONSIDERATION & APPROVAL OF BUDGET ESTIMATES FOR THE YEAR 2013-14 AND REVISED ESTIMATES FOR THE YEAR 2012-13

The Chairman briefed the house that Minutes of Finance Committee duly signed by the Additional Secretary Finance are placed before the forum. He appreciated and acknowledged the valuable suggestions of the members of the Finance Committee and hoped that their recommendations will facilitate the Board in making balance decisions. The members of the Board reviewed the Budget Estimates 2013-14 and Revised Estimates 2012-13 presented by the Chairman, well appreciated. The Chairman acknowledged the wisdom of the honorable members in reviewing
the budget and making balanced decisions to improve the financial
dispensation of BISE, Mardan.

**F/C Recommendation:** Following assurance from Chairman BISE Mardan for
taking necessary steps to ensure a balanced budget. The budget
estimates 2013-14 and revised estimates 2012-13 were
recommended to the BoG for approval.

**Board’s Decision:** The Board approved the Budget Estimates for the Year 2013-14

**Item No.03: CONSIDERATION AND RECOMMENDATION FOR LEAVE ENCARDEMENT IN LIEU OF LEAVE EARNED IN R/O EMPLOYEES OF THE BOARD**

The Chairman informed the house that leave encashment was
allowed to the employees of the BISE, Mardan under the leave
encashment rules w.e.f 01-01-2012 as per KPBCC decision in its
124th meeting to be placed before the respective Board meetings on
the analogy of BISE Peshawar, Abbottabad, Swat and other Boards
of Pakistan. He suggested the ex-post facto approval and sanction
by this august forum for the payment involved in the interest of the
Board.

**F/C Recommendation:** Additional Secretary Finance Department, took strong
exception to allowing the facility of leave encashment for the year
ending on 31st December 2012 merely on the advice of KPBCC
without getting the approval of the competent forum. He argued
that making such payment in anticipation of BoG approval is
tantamount to taking something for granted. He added that even the
words “ex post facto” are not being used for an expenditure made
without due approval. He proposed that all payments made on this
count, being illegal and unauthorized, may be recovered forthwith.
and action taken against those responsible for violation of financial rules. The matter was referred to the Board for appropriate action.

**Board’s Decision:**
The Board as compliance of KPBCC and precedence of BISE Peshawar, BISE Abbottabad, BISE Swat and other Boards of Pakistan approved the payment with ex-post facto approval and sanction of the amount w.e.f. 01-01-2012, for all the employees of BISE, Mardan. It is stated that the respective BOGs of these BISEs have approved the same in the light of the recommendation of their Finance Committees. The Board overruled observations of the Finance committee.

**Item No.04:**
**CONSIDERATION AND RECOMMENDATION FOR ADOPTION OF “THE KHYBER PAKHTUNKHWA CIVIL SERVANT (AMENDMENT) ACT, 2013 (KHYBER PAKHTUNKHWA ACT NO. III OF 2013) DATED 22-01-2013**

**F/C Recommendation:**
Additional Secretary Finance Department contended that the Civil Servant Act and amendment made therein is not applicable to Autonomous Organizations. He gave the example of autonomous medical institutions like KTH, HMC, LRH and AMI where the scheme of CP Fund is still continuing. While expressing sympathy with the concerned employees of the Board, he opposed their conversion to the pension scheme on the ground that pension liability may be minimized to avoid deferred payments. While supporting the continuation of existing arrangements, he however opined that the BOG may take an appropriate decision keeping in view the financial health of the institution.

The Chairman BISE Mardan advocated the adoption of pension scheme and argued that this will eliminate any element of discrimination against a particular group of employees.
The forum recommended that the Board may take a decision in the light of the above arguments.

**Board’s Decision:** The Board approved adoption of the “THE KKHYBER PAKHTUNKHWA CIVIL SERVANT (AMENDMENT) ACT, 2013 (KHYBER PAKHTUNKHWA ACT NO. III OF 2013)” DATED 22-01-2013 for BISE Mardan in the interest of the employees, to bring them at par with other employee of KPK

**Item No.05**

**CONSIDERATION AND RECOMMENDATION OF VARIOUS GOVT. NOTIFICATIONS FOR ADOPTION IN BISE MARDAN**

1) **ADHOC RELIEF ALLOWANCE 2013**

**F/C Recommendation:** Recommended to the Board for approval. However, the Provincial Government notification has to be adopted without any exceptions.

**Board’s Decision:** Adoption approved as per Govt. Notification.

2) **INCREASE IN PENSION 2013**

**F/C Recommendation:** Recommended to the Board for approval. However, the Provincial Government notification has to be adopted without any exceptions.

**Board’s Decision:** Adoption approved as per Govt. Notification.

3) **DEDUCTION OF GENERAL PROVIDENT FUND UNDER KHYBER PAKHTUNKHWA CIVIL SERVANTS (AMENDMENT ACT 2013)**

**F/C Recommendation:** As per recommendation on Item No II above.

**Board’s Decision:** Approved as Per F/C recommendation in Item No. II above.

4) **ENCASHMENT OF LPR 365 DAYS INSTEAD OF 180 DAYS**

**F/C Recommendation:** Recommended to the Board for approval.

**Board’s Decision:** Adoption approved as per Govt. Notification.
V) **REVISION OF QUALIFICATION PAY & ALLOWANCES**

**F/C Recommendation:** Items No. (i), (ii) and (iii) mentioned in Government of Khyber Pakhtunkhwa Finance Department circular letter no. FD (PRC) 1-1/2012, dated 09-08-2012 was recommended to the Board for approval in respect of the employees of BISE Mardan. However, Add. Secretary Finance pointed out that item no. (iv) regarding orderly allowance is admissible to officers of APUG/PCS (SG)/PCS (EG) only according to the policy of the Provincial Govt.

**Board’s Decision:** Recommendations of Finance Committee were approve by the Board for item No.I, II and III. However the forum disagreed with the recommendation of finance committee regarding non admissibility of orderly allowance to the Chairmen of BISEs, which was discussed at length. Prof. Dr. Hizbullah, Member Syndicate, University of Peshawar pointed out that orderly allowance is also allowed to the university professors and Associate professors. Prof. Dr. Saeed Anwar also appraised the house about the orderly allowance being regularly drawn by the professors and Associate professors in the Abdul Wali Khan University Mardan. Prof Dr Muhammad Shafi, Chairman (IBCC) / Chairman (KPBCC) and Chairman BISE, Peshawar, pointed out that orderly allowance is allowed to the Chairman in view of nature of their duties. Therefore the said allowance is drawn regularly by virtue of the post. Therefore, the house approved adoption of increase in orderly allowance from Rs.3000/- to Rs 7000/- as mentioned vide item (IV) of the subject circular letter of the Provincial Govt. The Board unanimously approved the above
mentioned items including revised rates of orderly allowance for the Chairman of BISE Mardan.

VI) **REVISION IN RATES OF CONVEYANCE ALLOWANCE**

F/C Recommendation: Recommended to the Board.

Board’s Decision: Adoption approved as per Govt. Notification.

VII) **AUDIT & ACCOUNTS ALLOWANCE @ 20% OF BASIC PAY**

F/C Recommendation: Recommended to the Board.

Board’s Decision: Approved. Board should pay per LPC submitted.

VIII) **INCREASE IN TA/DA 2012**

F/C Recommendation: Recommended to the Board.

Board’s Decision: Approved as per Govt. Notification.

IX) **ADOPTION OF GOVT. NOTIFICATION IN RESPECT OF APPOINTMENT OF THE CHILDREN OF DECEASED EMPLOYEES WHILE DIE DURING SERVICE/ON THE PAY ROLL OF BOARD.**

F/C Recommendation: Recommended to the Board provided that any person considered for appointment against such post should possess the required qualification for that post.

Board’s Decision: Approved as per Govt. Notification.

Item No.06 **APPROVAL OF DUAL CHARGE ALLOWANCE**

F/C Recommendation: The Chairman told the members that representative of the Finance Department in their Finance Committee Meeting was of the view that under the policy of the Provincial Government, dual charge allowance is permissible to officers/officials who are assigned the additional charge of a post in their own grade. Such allowance can be sanctioned for three months by the competent authority and extended to another three months by the next higher
authority. The representative of Finance Department wished to see the notification of Mr. Amir Bahadur Khan, ex Secretary BISE Mardan which was produced on the spot. He invited the attention of the forum to the words “look after” in the notification and added that the allowance is not permissible to him under the policy. He stressed that the payment made to the officer is illegal due to the following two reasons:

a).  *Dual charge allowance is allowed to an*  
*officer/official for holding additional charge*  
*and not on the basis of looking after the work of*  
*a post.*

b).  *Payments have been made to the ex Secretary*  
*without the approval of the competent forum.*

**F/C Recommendation:** The dual charge allowance allowed to the Controller of Examination for the additional charge of Secretary BISE Mardan was recommended to the Board with the request to authorize extension beyond three months. However, the amount unlawfully paid to the ex Secretary may be recovered.

**Board’s Decision:** The Board thoroughly discussed the item and appreciated the role of Mir Bahadar as acting Chairman BISE, Mardan. His active participation in IBCC and KPBC meetings as acting Chairman BISE, Mardan is a clear proof of the discharge of his duties as Chairman. Mr. Fazali Rabbi, Chairman D.I Khan and other members pointed out that looking after clearly means additional responsibility as additional charge. In case of any misshape during this period would have definitely made the officer answerable to the higher authorities. Therefore, the house approved and granted sanctioned for the additional charge allowance in respect of both the officers i.e. Mir Bahadar as a Chairman and Muhammad Aslam
Khan Marwat as Secretary BISE, Mardan and authorized extension beyond three months for them.

**Item No. 07  CONSIDERATION & APPROVAL OF SIX MONTHLY APPOINTMENTS**

The Chairman told the members that these appointments have been made in view of the requirements of the Board as per Board Calendar for a period of six months. After completion of six months period, they were re-engaged with one day gap on need basis. Detailed discussion took place on this item. Director Higher Education was of the view that extension in these cases may be taken up with Finance Department as per rules of the Provincial Govt. The Chairman IBCC/KPBCC remarked that as per Board Calendar, the Chairman is authorized to deal with emergency situation, can create a post and may make appointment, in the best interest of the Board. Professor Dr Hizbullah, Dean and Member of the Syndicate, University of Peshawar told that such practice is common in universities as well. Mr. Gulzar Ali, elected board member and Syed Farid Ullah Shah, nominee of the Controlling Authority, were of the view that all sanctioned posts must be advertised after completion of the current six months period. They further added that regular appointments on merit will ensure transparency as per rules.

**F/C Recommendation:** Additional Secretary Finance pointed out that Board Calendar empowers the Chairmen to create a post and make appointment against it on emergency basis for a period of six months only. The spirit of this provision is to make allowance for dealing with emergency situation. Otherwise, all powers regarding creation of posts rest with the Board of Governors. He expressed
his surprise that appointments of the same persons have been made on six monthly basis, with a day break, for the last several years. Terming these appointments irregular, he recommended the institution of an inquiry to thoroughly investigate this state of affairs. Meanwhile, the requirement of BISE Mardan regarding creation of class-IV posts should be taken to BoG for necessary approval following which appointments may be made after fulfilling all codal formalities.

Recommended to BoG for necessary action.

**Board’s Decision:** The Board after through discussions approved the six monthly appointments/renewal of appointments and the payment involved for the services rendered and duty performed by these employees. The forum remarked that members of the Finance Department have been regularly recommending such appointments almost in all BISEs of Khyber Pukhtunkhwa, which were approved in the respective Board meetings, as per finance recommendations in all the Boards of KPK. The house proposed that the Chairman BISE MARDAN should continue to exercise his power as per Board calendar regarding contract appointments for six months and Re-engagement for further six month on need basis for dealing with emergency situation in the interest of the Board. However it was further decided that all sanctioned posts if any be advertised in due course of time and be filled under the rules following all codal formalities for merit based appointment and ensuring transparency.

**Item No 08**

**CONSIDERATION AND RECOMMENDATION OF GOLD MEDAL ALLOWANCE FOR THE EMPLOYEES SERVING IN BISE, MARDAN**

**F/C Recommendation:** Additional Secretary Finance appreciated those holding Gold Medal in their respective subjects but opposed any
allowance/honoraria for them. He argued that such individuals are/should be allowed some extra marks in tests/interviews for jobs in recognition of their academic excellence. Moreover, no such precedent exists anywhere except a recent decision by the BOG BISE Abbottabad regarding grant of honoraria to their Gold Medalist employees. The Chairman BISE Mardan recommended award of one time honoraria equal to Rs. 10,000/- each to the Gold Medalist employees as a token of appreciation. The matter was referred to the BoG for appropriate decision.

**Board’s Decision:** The Chairman suggested the withdrawal of the item being himself gold medalist of the University of Peshawar and also recipient of gold medal for best teacher of the year 2004 from the Federal Ministry of Education Islamabad on SALAM Teacher’s Day. The Board approved the suggestion of the Chairman BISE, Mardan.

**Item No 09  CONSIDERATION & RECOMMENDATION OF VARIOUS KPBCC ITEMS FOR APPROVAL OF THE BOARD**

**F/C Recommendation:** Recommendations of the Finance Committee on various Items of KPBCC are as under:

S. No. 1. Recommended to the Board.

S. No. 2. Recommended to the Board. Additional Secretary Finance Department was of the view to increase the rates of paper marking thereby to improve quality of paper checking.

S. No. 3. Recommended to the Board with immediate effect without any retrospective effects.

S. No. 4. Recommended to the Board.

S. No. 5. Recommended to the Board.
S. No. 6. Not recommended to the Board.

S. No. 7. Recommended to the Board.

S. No. 8. Recommended to the Board. Creation of female post of Directress Sports (BPS-16) was appreciated by the members.

S. No. 9. Recommended to the Board subject to the condition that advertisements routed through Information Department of Khyber Pakhtunkhwa as per advertisement policy of the Provincial Govt.

S. No. 10. Recommended to the Board.

S. No. 11. Recommended to the Board.

S. No. 12. Recommended to the Board.

S. No. 13. Recommended to the Board.

S. No. 14. Recommended to the Board.

S. No. 15. Recommended to the Board.

S. No. 16. Recommended to the Board.

S. No. 17. Recommended to the Board.

S. No. 18. Recommended to the Board.

S. No. 19. Recommended to the Board.

S. No. 20. Recommended to the Board.

S. No. 21. Recommended to the Board.

S. No. 22. Recommended to the Board.

S. No. 23. Recommended to the Board.

S. No. 24. Recommended to the Board.
S. No. 25. Not Recommended.
S. No. 26. Recommended to the Board.
S. No. 27. Recommended to the Board.
S. No. 28. Recommended to the Board.
S. No. 29. Recommended to the Board.

Board’s Decision: The Board approved all the KPBCC items as per F/C recommendations; however the Board differed with the recommendation of the finance committee regarding item at S.No. 3, where by approval was granted as per KPBCC decision in its meeting No. 123 item No.5. Therefore, an amount of Rs. 3000/- Three thousand only were approved for class IV w.e.f. supply 2012.

Item No. 10 CONSIDERATION AND APPROVAL OF LOANS AT ENHANCED RATES TO BOARD EMPLOYEES

F/C Recommendation: Recommended to the Board.

Board’s Decision: Approved.

Item No. 11 CONSIDERATION AND APPROVAL REGARDING INCREASE IN ENTERTAINMENT CHARGES TO EXAMINATION SECTIONS (WITH REFERENCE TO AGENDA ITEM NO. 03 OF 132ND KPBCC MEETING)

F/C Recommendation: Recommended to the Board.

Board’s Decision: Approved the enhanced rate from Rs 80/- to Rs 150/- However the duration of its allowance will remain the same.

Item No 12 CONSIDERATION AND APPROVAL FOR REMUNERAION OF MEAL CHARGES FOR SECRETARY AND CHAIRMAN OFFICE ON THE ANALOGY OF BISE PESHAWAR

F/C Recommendation: Recommended to the Board.
**Board’s Decision:** The forum approved meal charges at the approved rates as per item No.11 for the staff and driver of the Chairman office; however the forum did not agree to extend the facility to the Secretary and his office staff.

**Item No. 13** CONSIDERATION AND RECOMMENDATION OF REVISED FEE STRUCTURE AS PER DECISION OF KPBCC/BISE PESHAWAR BOARD

F/C Recommendation:  Recommended to the Board.

**Board’s Decision:** Approved.

**Item No. 14** CONSIDERATION AND APPROVAL OF INCREASE IN VARIOUS KINDS OF PAYMENT RATES TO MARKING CHECKER/CODING/DECODING ETC.

F/C Recommendation: Recommended to the Board.

**Board’s Decision:** Approved on the enhance rates of BISE, Peshawar. The members were of the view that these enhanced rates will improve quality of marking, checking etc, in BISE, Mardan.

**Item No. 15** CONSIDERATION AND RECOMMENDATION FOR INCREASE IN ROOM RENT OF RS. 8000/- TO RS. 10000/- TO THE MEMBERS OF IBCC/CCDTE (ITEM NO. 15 IBCC MEETING 137 DATED 05-10-2012)

F/C Recommendation: Recommended to the Board.

**Board’s Decision:** Approved.

**Item No. 16** CONSIDERATION AND APPROVAL OF VARIOUS RATES PROPOSED BY THE IBCC

F/C Recommendation: Recommended to the Board.

**Board’s Decision:** Approved.
Item No.17  CONSIDERATION AND APPROVAL FOR SPECIAL PAY TO THE EMPLOYEES OF BISE MARDAN

F/C Recommendation: Addl: Secretary Finance argued that the relevant forum to allow honoraria equal to one month basic pay is the BoG and not any other authority. Therefore, payments made to the staff were irregular unless grant of ex post facto approval by the BoG. Recommended to the BOG for ex post facto approval.

Board’s Decision: Expost-facto approval and sanction granted.

Item No.18  APPROVAL OF PROJECTS

The forum was appraised of various developmental schemes of BISE Mardan as under:

I) RENOVATION & REHABILITATION

F/C Recommendation: Recommended to the Board. The committee directed that all codal formalities be properly fulfilled & the tender system should be transparent. Proper monitoring and supervision should be exercised during execution phase.

Board’s Decision: Approved.

II) FILLING ALONGSIDE BOUNDARY WALL/PATROLLING ROAD AROUND THE SITE OF NEW BISE MARDAN CAMPUS

F/C Recommendation: The forum disagreed with such a huge expenditure without carrying out proper feasibility study of the scheme. It was, therefore, recommended that a feasibility study of the proposed scheme may be carried out and submitted to the concerned authorities before a final decision on implementation of the scheme.

Board’s Decision: Recommendation of F/C approved. The project deferred till implementation of the recommendation of Finance Committee.
III) CONSTRUCTION & INSTALLATION OF WATER FILTERATION PLANT

F/C Recommendation: Recommended to the Board. The members were informed that the cost estimates will be less than 0.6 Million.

Board’s Decision: Approved.

IV) PURCHASE & INSTALLATION OF BIOMETRIC SYSTEM EQUIPMENTS

F/C Recommendation: Recommended to the Board. The estimated cost will be less than 0.3 Million.

Board’s Decision: Approved. The forum appreciated the idea of installation of Bio-Metric system for BISE MARDAN. Being an innovative precedent the honorable chairmen of all BISEs wished the installation of Bio-Metric system in their respective BISEs.

V) PURCHASE/INSTALLATION OF STEEL RACKS

F/C Recommendation: Recommended to the Board.

Board’s Decision: Approved.

VI) PURCHASE & INSTALLATION OF WI-FI SYSTEM

F/C Recommendation: Recommended to the Board with cost estimates of Rs. less than 0.20 Million.

Board’s Decision: Approved.

Item No.19: CONSIDERATION AND APPROVAL FOR CREATION OF ADDITIONAL POSTS.

I) One Post of Supdt (BPS-16).

F/C Recommendation: This item stands withdrawn. The creation of one post of Supdt. (BPS-16) for adjustment of the official, namely Mr. Babar Khan, transferred by the Competent Authority from BISE Peshawar as mentioned in the agenda item 19, (II) below, is recommended to the Board. However the payment made to the said
Supdt as pay & allowances against the post of Admin Officer (BPS-16) is recommended to Board for approval.

**Board’s Decision:** Approved, Creation of one post of Superintendent BPS-16 for adjustment of Mr. Babar Khan transferred from BISE, Peshawar. The Board also approved payment made to the said superintendent as pay and allowances against post of Admin Officer BPS-16.

II) **For Research & Development Cell of BISE MARDAN,**

**F/C Recommendation:** only one post of Supdt. BPS-16 was recommended by the Finance Committee.

**Board’s Decision:** The Board agreed with the Creation of the following posts in order to Strengthen the Research Cell i.e. R&D Department subject to the condition of changes in nomenclature of these posts as under.

1. Asst. Research Officer BPS-16,
2. Research Assistant BPS-14,
3. Key Punch Operator BPS-12,

They further advised to make a proposal for the creation of the above mentioned posts with proper SOPs and resubmit these to the Board for approval in its next meeting.

III) **One Post of Web Master BPS-16.**

**F/C Recommendation:** Not recommended. In view of number of present IT staff, there is no rationale for creation of such post. However the forum suggested forming a committee which shall submit its findings in the next meeting with due rationalization of these IT posts.

**Board’s Decision:** The members of the honorable forum stressed the need of the strengthening IT structure in the Boards and suggested an early meeting of the Board for creation of these posts.

IV) **Two Posts of Asstt. Programmer BPS-16.**

**F/C Recommendation:** As per recommendation of item (III) above.
Board’s Decision: Approved as per item No.III above.

V) One Post of Computer Programmer BPS-17.
F/C Decision: As per recommendation of item (III) above.
Board’s Decision: Approved as per item No.III above.

VI) One Post of Daftari BPS-03.
F/C Recommendation: Not recommended.
Board’s Decision: The Board approved the creation of one post of Daftari BPS-04 to regularize the transfer made by the Competent Authority and remove the anomaly in service of Mr. Nabi Gul as Daftari and to keep continuity in the service in his own cadre i.e. Daftari BPS-04.

Item No.20 CONSIDERATION AND RECOMMENDATION FOR CREATION OF TWO POSTS OF BPS-17 AS ASSISTANT SECRETARY GENERAL AND ASSISTANT CONTROLLOR

F/C Recommendation: Not recommended.
Board’s Decision: Approved as per F/C recommendation.

Item No. 21 CONSIDERATION/RECOMMENDATION FOR ADOPTION OF IT SERVICE STRUCTURE OF NWFP NOW KHYBER PAKHTUNKHWA INFORMATION TECHNOLOGY GROUP OF DIRECTORATE OF INFORMATION TECHNOLOGY FOR COMPUTER CELL STAFF OF BISE MARDAN (APPLICATION OF MR FARHAN UL HAQ) COMPUTER PROGRAMMER

F/C Recommendation: Not recommended. Deputy Secretary Establishment Department stated that the post of Director (BPS-19) / Deputy Director (BPS-18) in the Directorate of Information Technology, Peshawar is for the entire province of Khyber Pakhtunkhwa and the same is not applicable/adoptable in the case of IT staff of BISE MARDAN.

Board’s Decision: Approved as per F/C recommendation.

Item No.22 CONSIDERATION AND APPROVAL OF REMUNERATION TO STAFF OF ACADEMIC SECTION
F/C Recommendation: Not recommended.

Board’s Decision: Approved as per F/C recommendation.

Item No.23  CONSIDERATION AND APPROVAL OF REMUNERATION TO THE STAFF OF BILL/ACCOUNTS/AUDIT SECTION IN RESPECT OF EXAMINATION DUTIES

F/C Recommendation: Not recommended.

Board’s Decision: Approved as per F/C recommendation.

Item No.24  CONSIDERATION AND APPROVAL FOR INCREASE OF ONE WINDOW ALLOWANCE

F/C Recommendation: Recommended to the Board in view of the nature of duties of the concerned staff.

Board’s Decision: Approved as per F/C recommendation.

Item No.25  CONSIDERATION AND APPROVAL FOR INCREASE OF REMUNERATION OF PRINTING/SORTING & DISTRIBUTION OF COMPUTERIZED DMC.

F/C Recommendation: Not recommended.

Board’s Decision: Approved as per F/C recommendation.

Item No. 26  CONSIDERATION & RECOMMENDATION OF REMUNERATION FOR SCANNING OF ADMISSION FORMS

F/C Recommendation: Not recommended.

Board’s Decision: Approved as per practice in vogue in BISE Peshawar for old Record of the admission forms.

Item No.27  CONSIDERATION AND APPROVAL FOR INCREASE OF REMUNERATION PAYBLE TO CAMP OFFICES FOR DISTRIBUTION OF DMCS

F/C Recommendation: Recommended to the Board.

Board’s Decision: Approved subject to the maximum of Rs 5000/- per Camp Office.
**Item No.28**

**CONSIDERATION AND APPROVAL FOR AUCTION OF OLD ANSWER BOOKS/CONTINUATION SHEETS AND DESTROYING OLD STOCK OF ORIGINAL CERTIFICATES & DMCs**

**F/C Recommendation:** The forum recommended to use stock of old answers books in the upcoming examinations and destroy the available stock of original certificates and DMCs.

**Board’s Decision:** The forum approved to auction the stock of old answer books and destroy the stock of original certificates and DMCs.

**Item No.29**

**CONSIDERATION AND APPROVAL FOR INCREASING MINIMUM WAGE RATE FROM RS 7000 TO RS 10000**

**F/C Recommendation:** Recommended to the Board as per policy of the Provincial Government announced as part of the budget 2013-14.

**Board’s Decision:** Approved as per F/C recommendation.

**Item No.30**

**CONSIDERATION AND APPROVAL FOR REIMBURSEMENT OF MEDICAL CHARGES FOR MEDICAL TREATMENT AT PRIVATE HOSPITAL**

**F/C Recommendation:** Recommended to the Board as a special case which occurred during the holy month of Ramadhan at iftar time. The case was sensitive in nature and the risk of death was involved.

**Board’s Decision:** Approved as per F/C recommendation as a special case, However the members approved treatment on case to case basis for referred patients.

**Item No. 31**

**APPROVAL OF FACILITY OF MEDICAL TREATMENT OF FATAL DISEASES AT HOSPITALS OTHER THAN GOVERNMENT**

**F/C Recommendation:** Not recommended. However it was suggested that the committee will examine treatment in private hospital on case to case basis.
Board’s Decision: The forum approved treatment in any specialized hospital within Pakistan on case-to-case basis for fatal diseases.

Item No.32 CONSIDERATION AND APPROVAL OF TABLE AGENDA ITEM NO. 8 OF 132ND KPBC MEETING DATED 02-07-2013 REGARDING INCREASE IN MEDICAL & HOUSE RENT ALLOWANCE

F/C Recommendation: Not recommended.

Board’s Decision: Approved as per F/C recommendation.

Item No.33 CONSIDERATION AND RECOMMENDATION FOR INVITATION OF TOP 20 POSITION HOLDERS FOR MERIT CERTIFICATE AND AWARD OF CASH PRIZES

F/C Recommendation: Recommended to the Board. The members appreciated award of prizes to outstanding students and suggested that the amount of Rs 2000/- may be increased to Rs. 5000/- next year.

Board’s Decision: The Board unanimously Approved and appreciated the award of Cash prizes to the top twenty positions winners at the following rates:

**SSC:**

1\(^{st}\) position (Science and Humanities) = RS. 50,000/- (Fifty Thousand only) each.

2\(^{nd}\) Position Science and Humanities = RS. 45,000/- (Forty Five Thousand only) each.

3\(^{rd}\) Position Science and Humanities = RS. 40,000/- (Forty Thousand only)

**HSSC:**

1\(^{st}\) Position (Pre-Medical, Pre-Engineering, General Science, Humanities) = RS. 50000/- (Fifty Thousand only) each
2nd Position (Pre-Medical, Pre-Engineering, General Science, Humanities) = RS. 45000/- (Forty Five Thousand only) each

3rd Position (Pre-Medical, Pre-Engineering, General Science, Humanities = RS. 40000/- (Forty Thousand only) each

Over all from 4th to 20th position of SSC and HSSC, a prize of Rs. 2000/- (Two Thousand) each as per KPBC decision was approved by the Board.

Item No. 34 CONSIDERATION OF FINANCIAL ASSISTANCE OF RS 0.2 MILLION IN RESPECT OF MR. ABDUR RAHIM CLASS IV DIED DURING SERVICE

F/C Recommendation: Recommended to the Board.

Board’s Decision: Approved as per F/C recommendation.

Item No. 35 CONSIDERATION AND APPROVAL FOR CHANGE OF CADRE IN RESPECT OF MR. RAHIB ZADA FROM KPO BPS-12 TO OFFICE ASSISTANT BPS-14

F/C Recommendation: Not recommended.

Board’s Decision: Approved as per F/C recommendation.

Item No. 36 CONSIDERATION AND RECOMMENDATION FOR UPGRADATION OF THE POST OF KPO BPS-12 TO DPS-14

F/C Recommendation: Recommended as a special case to regularize the issue. Addl: Secretary Finance however expressed concern at the inappropriate manner in which the case was handled. He, therefore, advised the management to consult Provincial Government while dealing with complicated financial/administrative/service/legal issues.

Board’s Decision: Approved the Up gradation. However the seniority be considered as per rules.
Item No. 37  CONSIDERATION AND APPROVAL OF PERSONAL UPGRADATION OF TECHNICAL STAFF OF BISE MARDAN

F/C Recommendation: Not recommended.

Board’s Decision: Approved as per F/C recommendation.

Item No. 38  PERSONAL UP-GRADATION OF SUPERINTENDENTS

F/C Recommendation: Not recommended. Addl: Secretary Finance said that it was yet another instance of irregularities being committed in BISE Mardan. Upgradation was allowed to three Superintendents from BPS-16 to BPS-17 without the approval of Board of Governors which was irregular. He invited the attention of the forum to the case of one such Superintendent who has retired and is getting pension on the basis of his salary fixed in BPS-17 on the basis of irregular upgradation. He asked is to why the Finance Committee and Board of Governors should regularize the unlawful actions of BISE management. He strongly pleaded the institution of an inquiry to look into this irregularity. He argued that recovery may be made on account of payments made on the basis of this irregular upgradation. In case of any legal complication, the authorities responsible may be made to compensate this financial loss due to their misdoing. Recommended to the BOG for necessary action.

Board’s Decision: Upgradation not approved. In order to undo the irregular action done, the members decided to initiate recovery process from the employees for the overpaid amount as a result of their irregular up-gradation. The members remarked that the BISEs mission is to Organize, Regulate, Develop and Control the Intermediate & Secondary Education with focus on improving the examination system. For achieving these objectives, the Chairman being Educationist take certain steps in the best interest of the Board. The
role of Finance Committee is to advise the Board as per Board Calendar and make recommendation to the Board for decision. However the Chairman informed the forum about the input of the finance committee in this particular issue, as a result of which this honorable forum took a balanced decision.

Item No 39  CONSIDERATION OF PERSONAL UPGRADATION OF MR MUHAMMAD SABIR (DIRECTOR PHYSICAL EDUCATION FROM BPS-17 TO BPS-18

F/C Recommendation: Not recommended.
Board’s Decision: Approved as per F/C recommendation.

Item No. 40  CONSIDERATION AND RECOMMENDATION OF UPGRADATION OF THE POST OF ACCOUNTS OFFICER

F/C Recommendation: Deferred till next meeting.
Board’s Decision: Referred to KPBCC for a uniform decision in view of qualification of the incumbents in all BISEs of Khyber Pakhtunkhwa.

Item No.41  ANY OTHER ITEM WITH THE APPROVAL OF CHAIRMAN

I)  CONSIDERATION FOR PROCUERING LATEST MODEL TOYOTA HI-LUX 4*2 S/C U/C PICK UP WITH MARKS CONVERSION & SALE OF THE OLD ONE THROUGH AUCTION.

F/C Recommendation: Recommended to the Board with estimated cost of Rs. 2.30Million.
Board’s Decision: Approved.

As there was no other item on the agenda, the Chairman thanked and acknowledged the wisdom based decisions of the Honorable members. He expressed his pleasure over the interest shown by all the honorable members to participate in the discussion with a spirit to strength the mandatory role played by BISE, Mardan and
promoting quality education. An interesting feature of the meeting was its unbroken continuity till the last item of lengthy agenda was discussed with due care and pleasure.

Prepared By:

1. Zahid Hussain  
   Accounts Officer

2. M. Jehangir Khan  
   P.A to Chairman

Checked & Signed By:

Prof. Muhammad Aslam Khan  
SECRETARY BISE, MARDAN

Approved By:

Prof. Abdul Jabbar  
Chairman BISE, Mardan