NOTIFICATION

It is hereby notified for the general information of all concerned that the following schedule of online registration for Intermediate (1st Year /11th) class for the academic year 2015 is as under:-

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>DETAIL OF FEE</th>
<th>UPTO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Govt. Institutions</td>
<td>With Normal Fee (Reg + Sports) (200 + 80) Total = Rs. 280/-</td>
<td>17/08/2015</td>
</tr>
<tr>
<td></td>
<td>With Late Fee Rs.100/= (280 + 100) Total = Rs. 380/-</td>
<td>31/08/2015</td>
</tr>
<tr>
<td></td>
<td>With Double Late Fee Rs. 200/= (280 + 200) Total = Rs. 480/-</td>
<td>15/09/2015</td>
</tr>
<tr>
<td>Private Institutions</td>
<td>With Normal Fee (Enrol + Sports) (300 + 100) Total = Rs. 400/-</td>
<td>17/08/2015</td>
</tr>
<tr>
<td></td>
<td>With Late Fee Rs.150/= (400 + 150) Total = Rs. 550/-</td>
<td>31/08/2015</td>
</tr>
<tr>
<td></td>
<td>With Double Late Fee Rs. 300/= (400 + 300) Total = Rs. 700/-</td>
<td>15/09/2015</td>
</tr>
</tbody>
</table>

Note: Fee of all students (Science, Arts, Boys, Girls) should be deposited combined on one receipt not separately.

1. The Head of the institutions are advised to adopt procedure for online registration through portal system (portal.bisemdn.edu.pk) for 1st year class regular students and submit along with requisite fee within due date to this office for due confirmation of fee payment against institution concerned, otherwise fee shall be charged as per notification. Payment in excess of the submitted cases for registration shall lose entitlement for refundable. Manual registration return shall not be accepted and strict disciplinary action shall be taken against the institution involved.

2. Late admission can however be allowed from 16/09/2015 to 15/10/2015 in really deserving cases under the rules (Chapter No. XVI) item No. 03 of Board Calendar on the submission of the prescribed admission form with necessary fee of Rs. 300/- Late Admission Form(s) shall be submitted to the Board Office upto 15/10/2015 after provisional admission of such students.

3. Late Admission(s) can not be taken on regular basis till the same is approved by the Chairman, BISE, Mardan. If in his opinion the reason of the late admission is not cogent, he can reject such applications.

4. The Head of Institutions are required to put the subjects and scan photo of the students against each student through portal system.

5. The Heads of the Institutions are advised to submit their registration return along with deposited fee within due date. Excess amount more than the submitted cases of the Registration is neither refundable nor claimable for late Registration cases.

6. The Heads of the Institutions are directed to submit the registration return with in due dates. The penalty shall be imposed on the institution in case of late submission of registration returns.

7. The Heads of the Institutions are advised to submit the original migration certificate(s) and SSC DMC(s) of other Board(s) migrating student(s) along with registration return for 1st year registration to this office after admission is / are confirmed. If an institution failed to provide the same, it would not be entertained.

8. The Head of Institutions are instructed to submit within 15 days, the following documents of those students migrated either in 1st Year or in 2nd Year, from other Boards for the registration to this office. If and Institution failed to provide the same, a penalty @ Rs. 20/- per head /per day would be charged.
   a. Verified SSC DMC (Board Concerned)
   b. Verified DMC Part-I (Regular Student) Annual 2015 from Board concerned.
   c. Countersigned copy of College Leaving Certificate
d. Registration Return along with reference letter duly signed by Head of Institutions concerned.

e. Original Migration Certificate

f. Prescribed Fee

9. College to college migration shall not be allowed in jurisdiction of this Board after 31/12/2015.

10. The Heads of the Institutions are directed to collect fee and other charges from the student(s) at the end of every month otherwise the complaint of the Head(s) of institution(s) regarding fee and other charges against the student(s) at the time of migration to other Institution / Board shall not be entertained.

11. The Heads of the institutions are advised to direct the students for submitting Clearance Certificate from their respective Boards, if they have passed their SSC Exam before SSC Supply 2014.

12. Those students who are already registered with this Board are not eligible for fresh registration.

13. The registration fee will be deposited vide ABL Branches in the jurisdiction of BISE, Mardan.

14. Copy of the current extension / renewal of institution for the session 2015-16 must be attached with registration proforma.

<table>
<thead>
<tr>
<th>Category</th>
<th>Status of Institution</th>
<th>Annual Renewal Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Govt. Institution</td>
<td>HSS / COLLEGE</td>
<td>Rs. 600/-</td>
</tr>
<tr>
<td>Private Institution</td>
<td>HSS / COLLEGE</td>
<td>Rs. 7000/-</td>
</tr>
</tbody>
</table>

15. No student shall be admitted after 15-10-2015 as Late Admission will not be entertained under any circumstances after due date.

16. Late Admission fee is payable to Board.

17. The Heads of the Institutions are advised to provide their Telephone / Cell No, full mailing address and E-mail address (if any) to this office for timely correspondence.

Copy for information to:

1. P.S to Minister for Education (E&SE), Khyber Pakhtunkhwa, Peshawar.
2. P.S to Secretary (E&SE) Deptt: Khyber Pakhtunkhwa, Peshawar.
4. EDOs (E&SE) District Mardan, Nowshera & Swabi.
5. P.S to Chairman, BISE, Mardan.
6. All Section Officers BISE, Mardan.
7. Office File.

SECRETARY

Also available on www.bisemdn.edu.pk